

## **Minutes of the Bloomington Township Board**

The meeting was called to order at 5:35 p.m. on December 17, 2015, at 2111 W. Vernal Pike.

Board members present were Barbara McKinney and Kim Alexander. Also present were Trustee Lillian Henegar, Deputy Fire Chief Joel Bomgardner, and Deputy Trustee Lisa Myers.

### **AGENDA**

The agenda was amended to include discussion on the Growing Opportunities program.

Kim moved to accept the agenda as amended. Barbara seconded, motion passed unanimously.

### **APPROVAL OF PREVIOUS MINUTES**

Kim moved to accept the minutes of the November 12, 2015, board meeting as presented. Barbara seconded, motion passed unanimously.

### **OLD BUSINESS - None**

### **NEW BUSINESS**

**Encumbrance Resolution:** Lillian explained we are requesting an encumbrance resolution to cover expenses for projects that are in progress but will not be completed until 2016. These projects include upgrading the computer server at Station 5, updating the Fire House software, ensuring we have adequate funds to disburse an early retirement bonus, anticipated legal fees for an ongoing case, and hiring a consultant to assist with creating a fire territory.

Kim moved to approve the Encumbrance Resolution as presented. Barbara seconded, motion passed unanimously. Board members signed the resolution, and Kim signed to attest as Board Secretary. Lillian signed the Transfer of Funds Certification.

**Transfer Resolutions:** Lillian explained we are requesting a transfer resolution to cover expenses in the Direct Assistance lines for shelter and utilities. Currently, we have exceeded the budgeted amounts in shelter and utility costs and we want to be assured we have funds available for the remainder of 2015. After reviewing the budget, it was decided to move \$9,000 from the medical subcategory of Direct Assistance to the shelter and utility lines. It was also decided that \$1,500 would be moved from the shelter case management line into other services/charges in order to make a community services grant for New Hope Family Shelter. Additionally, Lillian is requesting to move \$2,000 from the lawn service and other operating supplies line in the Township fund to the other services/charges line to create additional community grants for Thriving Connections, Mother Hubbard's Cupboard, and Amethyst House. Kim moved to approve both transfer resolutions as presented. Barbara seconded, motion passed unanimously. Board members signed the resolutions, and Kim signed to attest as Board Secretary. Lillian signed the Transfer of Funds Certifications.

**Nepotism Certifications:** Lisa explained that under state law, all elected officials must certify that no employees working under them and/or companies contracting with the township are related to the elected official. Lillian and each board member signed the certification for each classification.

**Revised Salary Resolution:** It was reported that an error was made during the budget process and a pay increase was not calculated for Deputy Fire Chief Joel Bomgardner. The 2016 salary for the Deputy Chief will be \$66,145.04, which is an increase of 1.58%. Kim moved to approve the revised salary resolution. Barbara seconded, motion passes unanimously. The Board and Trustee signed the salary resolution.

**January 2016 Meeting Date:** The January meeting is scheduled for Tuesday, January 5, per Indiana Code 36-6-6-7, which states the meeting must be held on the first Tuesday after the first Monday in January. The schedule for all 2016 meetings was distributed. The following board meeting dates were set for 2016, pending any changes which will be communicated to board members and The Herald-Times:

Tuesday, January 5  
Thursday, February 11  
Thursday, March 10  
Thursday, April 14  
Thursday, May 12  
Thursday, June 9  
Thursday, July 14  
Thursday, August 11 or Thursday, August 18  
Thursday, September 8 – Budget Public Hearing  
Thursday, October 13 – Board Adopts Budget  
Thursday, November 10  
Thursday, December 8  
Tuesday, January 3, 2017

**Central Dispatch:** Lillian distributed a memo detailing the most recent issue with Central Dispatch. The County Commissioners are requesting that the providers of fire/EMS services in Monroe County pay for the software maintenance on the toners and status buttons. Joel explained that he feels the toners are important to the citizens of Monroe County to protect them against human error which can result in the wrong department being dispatched to an emergency. The other entities in Monroe County who are responsible for fire/EMS services have decided to agree to pay the maintenance costs for the toners only. Lillian asked the Board to approve this course of action for Bloomington Township. Kim moved to appropriate funds for toner maintenance costs with the condition that a move is made toward obtaining representation on the Central Dispatch oversight board. Barbara seconded, motion passes unanimously.

**Fire Territory:** Lillian stated she has tentatively scheduled a meeting for Wednesday, December 30, at 5:30 p.m. to further discuss the creation of a fire territory. Michelle Bright has confirmed her plan to attend, but to date there has been no response from Washington Township. Benton Township has also committed to moving forward with developing a fire territory. Kim asked if

we would still create a territory if Washington does not join. Lillian confirmed we can proceed with only 2 Townships. Lillian reported that Joel and Lisa have been working on a 5 year budget forecast for the territory to aid in the development process. Lillian asked the Board to commit to moving forward with the development of a fire territory and allowing Bloomington Township to contract with Paige Sansone and Umbaugh to prepare for the process of developing a fire territory. Kim moved to commit to moving forward with the development of a fire territory and to contract with Umbaugh. Barbara seconded, motion passes unanimously.

**Growing Opportunities:** The Township has decided to halt forward progress with the Growing Opportunities program. The program manager, Nicole Wooten, has left South Central Community Action Program (SCCAP) and the entire program is currently being reevaluated.

## **PUBLIC COMMENT**

There was no public comment.

## **REPORTS**

**Trustee:** Lillian reported we have hired a new firefighter, Tony McGlocklin, who was one of the finalists from the 2014 hiring process. His first day of employment was December 11, 2015. Tony currently works part time for Van Buren Township and has submitted his secondary employment form. The form was approved and signed by the Deputy Chief, Trustee, and Board President.

Lillian presented the Trustee Award during this year's award ceremony at the Bloomington Township Volunteer Fire Department's Christmas party. The award was presented to the Volunteer Association in recognition of their commitment to the Township's food pantry.

Lillian highlighted her recent experience at the Strategic Doing seminar.

Lillian briefly discussed the progress that interns Madi Taylor and Yuan Li are making with their projects for the Township.

**Chief:** Joel reported that the online time reporting system is currently in beta testing and will hopefully be operational around the beginning of January.

Joel discussed the process for determining the cost per run and the spreadsheet which breaks down the figures that factor into the cost per run.

The meeting was adjourned at 7:06 p.m. The next meeting is scheduled for Tuesday, January 5.

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Kim Alexander, Secretary